

ACES Saudi Arabia Operational Guide During Lockdown

Issues	Action
<p>Access to ACES Premises and Project Sites</p>	<p>There will be no access to any of the ACES facilities during the lockdown.</p> <p>Limited ACES staff will only be on project sites during lockdown period if Special Permits are granted.</p>
<p>Laboratory Work</p>	<ul style="list-style-type: none"> ▪ ACES will do its best endeavor to run the tests at the specified times, subject to Special Permits. However, the lockdown means that our staff and normal services are adversely impacted in any event. ▪ We understand that sample durability and test results may be affected with time. Accordingly, we will attempt to save any samples whose physical and mechanical properties will not degrade and will run tests at a later date. However, we will have no choice but to void results of samples which are affected by the longer storage period. All Clients will be informed and consulted regarding their samples as soon as practically possible. ▪ During the lockdown, as a rule all ACES laboratories and premises will become off limits to employees and Clients. Accordingly, we will not be collecting or accepting samples until the lockdown is relaxed or unless Special Permits are in place.
<p>New Sample Delivery and Collection</p>	<ul style="list-style-type: none"> ▪ ACES will not conduct any field activities, including drilling, surveying, inspection, sampling and testing during the lockdown, unless Special Permits are granted. ▪ ACES may have already mobilized rigs, staff or other equipment to the site. Given the potential for a long term lockdown duration, ACES reserves the right to demobilize any assets to protect its functionality and integrity. Please note that field activities may require repeating to ensure accuracy of results if they are interrupted during lockdown. ▪ The ACES labs will be closed during the lockdown and samples may not be transported to the labs or tested during the period, unless Special Permits allow.
<p>Projects with Completed Testing and Field Work</p>	<ul style="list-style-type: none"> ▪ ACES engineers and office staff are equipped to work remotely and will attend to all urgent matters which can be addressed remotely with no contact with field or laboratory staff. We ask you to reach out to your ACES contact for more clarity on your specific projects. ▪ All issued reports during the lockdown will be stamped as draft initially and a signed copy will be delivered at a later stage. For Partially completed projects, we will endeavor to provide our Clients with the necessary technical information to enable work progress.

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